



**Midd-West School District
Regular Meeting
West Snyder Middle School
Monday, May 24, 2010**



"A Quality Education for All, for Life"

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"A Quality Education for All, for Life"

I. Executive Session 7:00 PM

Executive session was held prior to the regular meeting to discuss personnel issues.

II. Call to Order 7:40 PM

III. Roll Call

Board of School Directors		Present	Absent
Mrs. Nancy O. Kroh	Board President	X	
Mr. James H. Aurand	Board Vice-President	X	
Mr. Larry E. Moyer	Board Treasurer	X	
Mr. M. Richard Aucker	Member	X	
Mr. Timothy E. Folk	Member	X	
Mr. Ronald L. Hoffman	Member	X	
Mrs. Dana J. Kemberling	Member	X	
Ms. Susan K. Kinney	Member	X	
Mr. Ross A. Snook	Member	X	
Dr. Wesley L. Knapp	Superintendent {Non-Voting Member}	X	
Others			
Mrs. Nicole A. Stauffer	Board Secretary	X	
Mrs. Daphne D. Snook	Director of Curriculum, Instruction & Technology	X	
Ms. Lynn Y. Naugle	Business Manager	X	
Orris C. Knepp, III	Esquire, Solicitor	X	
Administrators			
Dr. David Fassett	Supervisor of Special Education		
Mrs. Donna Samuelson	Principal, MMS		
Mrs. Bree Solomon	Athletic Director		
Mr. Gary Thomas	Supervisor of Buildings & Grounds		
Mr. Todd VanKirk	Assistant Principal, MWHS		
Approximately 5 interested citizens.			

IV. Superintendent's Report

A Activities

Dr. Knapp announced that he attended several music concerts over the past few weeks. He also attended the Young American Banquet hosted by the Greater Susquehanna Valley Chamber of Commerce.

B Student Highlights

Brittne Kuhns who is a junior at Midd-West High School qualified for the PIAA state competition in the long jump. The track & field competition will be held at Shippensburg University.

C Year-End Activities

Baccalaureate services are scheduled for Tuesday, June 1, 2010. Commencement services are scheduled for Wednesday, June 2, 2010.

D Back-To-School Preview

Faculty and staff will have the pleasure of hearing guest speaker Guy Doud, this fall. Mr. Doud, who is from Brainerd, Minnesota, was the 1986 National Teacher of the Year. Mr. Doud will be christening the new high school auditorium during the back-to-school ceremonies.

V. Scheduled Speakers

A Mr. Matthew Kodak, Quandel

Mr. Kodak reviewed the most recent Executive Summary with the Board members. Mr. Kodak stated that there should be no problem with moving in after June 1, 2010, provided the local code authorities approve the occupancy permit.

VI. Administrative Reports

A Curriculum, Instruction & Technology

Daphne D. Snook, Director

1. Curriculum Council, Literacy Team, School Improvement Team

Mrs. Snook provided the Board with an update on the Wiki, which is a useful and informative tool, that the various improvement teams are using to share resources and to communicate more efficiently. Mrs. Snook also distributed results from the Professional Development Survey which provided feedback regarding the activities that were held this school year. The Board members were invited to attend any Summer Institute workshops that they might find interesting. Mrs. Snook provided each member with the Summer Institute brochure that was distributed to the faculty and staff.

2. VLN Curriculum Update

Mrs. Snook gave the Board members an update regarding the core courses that are being developed for the newly purchased VLN curriculum program. The VLN System could allow the District more options for students needing alternative education, summer school, and homebound instruction.

B Business & Fiscal

Lynn Y. Naugle, Business Manager

1. YTD Budget Report

YTD expenditures and encumbrances total \$21,331,270 which is 60.71% of the total FY10 YTD revenue totals \$22.1 million which is 73.07% of the total expected revenue for FY10. This amount is below the 5-year average for April of 83.32%; however, revenue will likely trend lower than average due to the federal stimulus funds that were expected and not received due to the use of the federal money in lieu of state money in the basic education subsidy. Monthly revenue included \$406,643 in earned income tax revenue, \$813,970 in basic education subsidy, and \$143,702 in federal funds.

2. Fuel Adjustment Proposal

Ms. Naugle opened discussion concerning the memo that Board members received in their packets from Narehood Transportation, LLC, with regards to a fuel adjustment increase. After some discussion, and the recommendation by Ms. Naugle to not take on any additional transportation expense, the Board all agreed that they do not wish to respond to the memo.

3. Technology Replacement Schedule

Ms. Naugle explained to the Board members that the motion under Fiscal, item number two (2) Technology Replacement Equipment, is for items included in the budget for next year. Ms. Naugle asked the Board to consider approving the motion tonight to allow ample time for the order to arrive, and the technology department to prepare the equipment prior to the new school year.

VII. Action Items

The following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "Nay" or "I abstain."

A Consent Agenda

Mr. Folk moved and Ms. Kinney seconded a motion to approve the Consent Agenda as presented.

1. Approval of Minutes

Motion to approve the minutes from the May 10, 2010, regular meeting of the Midd-West School District Board of Directors.

2. Bills

Approval is requested of the list of bills from April 27, 2010, through May 24, 2010, chargeable against the funds and accounts indicated on the list of bills included in the agenda packet.

3. Bus Stops

Approval is requested of the following bus stops:

- a) 1126 Fultz Road, McClure, PA
- b) Intersection of Route 35 & Maneval Road, Mt. Pleasant Mills, PA

4. Treasurer's Report

Approval is requested of the treasurer's report for all funds listed below for the period from April 1, 2010, through April 30, 2010.

Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
General Fund	\$ 13,065,726.29	\$ 1,544,845.24	\$ 3,554,510.07	\$ 11,056,061.46
Capital Reserve Fund	\$ 6,144,798.00	\$ 85.84	\$ 696,149.39	\$ 5,448,734.45
Capital Projects Fund 2003	\$ 3,781.05	\$ 0.61	\$ -	\$ 3,781.66
Capital Projects Fund 2008	\$ 2,171,337.19	\$ 104,294.92	\$ 1,879,736.51	\$ 395,895.60
Capital Projects Fund 2010	\$ -	\$ 18,600,443.20	\$ 15,122.64	\$ 18,585,320.56
Capital Projects Fund 2010A	\$ -	\$ 5,411,080.68	\$ 6,208.89	\$ 5,404,871.79
Food Service Fund	\$ 208,061.89	\$ 118,977.57	\$ 118,469.66	\$ 208,569.80
Athletic Fund	\$ 6,742.44	\$ 20,420.58	\$ 22,068.33	\$ 5,094.69
Activity Fund	\$ 88,954.93	\$ 24,212.27	\$ 30,134.80	\$ 83,032.40

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

B Fiscal

1. 2010-2011 Proposed General Fund Operating Budget

Mr. Aurand moved and Ms. Kinney seconded the motion to approve the request of the 2010-2011 Proposed General Fund Operating Budget in the amount of \$30,958,760.00.
{A copy of the Budget has been included in the distribution folders.}

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Snook
 NO Moyer
 Motion Carried

2. Technology Replacement Equipment

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the request to place an order for technology replacement equipment for the 2010-2011 fiscal year.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

3. Pupil Transportation Service Contract-Hunters Valley, Inc.

Mr. Moyer moved and Mr. Folk seconded a motion to approve the request to enter into a one (1) year contract with Hunters Valley, Inc., Liverpool, Pennsylvania to provide pupil transportation services to the District for the 2010-2011 school year. *{A copy of the contract is included in the agenda packet.}*

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Moyer
 NO None
 ABSTAIN Snook
 Motion Carried

4. Pupil Transportation Service Contract-Narehood Transportation, LLC

Mr. Moyer moved and Mr. Snook seconded a motion to approve the request to enter into a one (1) year contract with Narehood Transportation, LLC, Beavertown, Pennsylvania to provide pupil transportation services to the District for the 2010-2011 school year. *{A copy of the contract is included in the agenda packet.}*

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

5. Pupil Transportation Service Contract-Dora Spade/Spade Bussing

Mr. Moyer moved and Mr. Aucker seconded a motion to approve the request to enter into a one (1) year contract with Dora Spade/Spade Bussing, Liverpool, Pennsylvania to provide pupil transportation services to the District for the 2010-2011 school year. *{A copy of the contract is included in the agenda packet.}*

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

6. Replacement Tractor/Mower-Midd-West High School

Mr. Folk moved and Mr. Aucker seconded a motion to approve the request to purchase a Cub Cadet tractor/mower for Midd-West High School as a replacement from Super Service Garage at a total price of \$8,318.00. *{Three other quotes were obtained: a Hustler from Hilly Ridge at a price of \$8,933.41, a Woods from B & R Farm Equipment at a price of \$10,695.00 and a Snapper from Zechman's Farm Supply at a price of \$5,025.00 (this model did not offer a snow blade attachment).}*

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh & Moyer
 NO Snook
 Motion Carried

7. Approval of Bids-Refuse Removal Service

Mr. Aucker moved and Mr. Snook seconded a motion to approve the request of the following bid for refuse removal services:

FY10-11	Disposal Management Services	\$17,610.00
FY11-12	Disposal Management Services	\$18,000.00
FY12-13	Disposal Management Services	\$20,124.00

{One other bid was received from Cocolamus Creek Disposal:}

FY10-11	Cocolamus Creek Disposal	\$30,351.16
FY11-12	Cocolamus Creek Disposal	\$30,806.42
FY12-13	Cocolamus Creek Disposal	\$31,268.52

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

C Policy & Program Recommendations

1. Revised 2010-2011 School Calendar

Mr. Moyer moved and Mr. Hoffman seconded a motion to approve the request to make the following revisions to the 2010-2011 school calendar:

- a) August 30, 2010, added to the calendar to fulfill the teacher contract of 186 work days.
- b) Secondary Teacher Evening In-Service Day on November 12, 2010, changed to K-12 Teacher Full Day In-Service/Conferences (ACT 80 day).
- c) Secondary Teacher Evening In-Service Day on November 12, 2010, changed to November 11, 2010.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

2. Revised Policy Guide 121-Field Trips-First Reading

Mr. Aucker moved and Mr. Snook seconded a motion to approve the request of revised Policy Guide 121, Field Trips, on first reading. *{A copy of the policy is included in the agenda packet.}*

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO None

Motion Carried

3. Educational and/or Class Trip

Mr. Snook moved and Ms. Kinney seconded the motion to approve the request of the following educational and/or class trip:

FFA Students in 9th-12th grade

MWHS

Destination: Penn State University, University Park, PA

Cost to the District: \$601.00

Dates: Tuesday, June 15, 2010, through Thursday, June 17, 2010

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO None

Motion Carried

D Personnel

1. Personnel Report

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the personnel report as presented below.

a) Employment-Certificated

Approval is requested to employ the following individual:

Heather J. Ryder

Half-time Technical Coordinator

MWSD

Effective: July 1, 2010, through the 2010-2011 school year only.

Salary: \$49,588 pro rated.

b) Increase in Hours

Approval is recommended for an increase in hours for the following individual to be effective for the 2010-2011 school year:

Dorothy A. Bickhart	Part-time cafeteria worker Change: From four (4) hours per day to five (5) hours per day. Reason: Due to not filling a vacant position for the 2010-2011 school year at Middleburg Middle School.	MMS
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c) Appointments

(1) Extra-Curricular/Re-Appointments

Approval is requested to re-appoint the following individuals for the 2010-2011 school year:

Brent W. Bobb	Boys Basketball Coach-Head	MWHS
Corey A. Wert	Assistant Bowling Coach	MWHS
Danielle L. Warntz	Girls Basketball Coach-Head	MWHS
Matthew R. Yerger	Assistant Junior High Boys Basketball Coach	WSMS
Roger W. Folk	Bowling Coach-Head	MWHS
Thor R. Edmiston	Junior High Boys Basketball Coach	WSMS
William M. Weaver	Assistant Boys Basketball Coach	MWHS

(2) Extra-Curricular/New Appointment

Approval is requested to appoint the following individual for the 2010-2011 school year:

Jaclyn R. Sheaffer	Assistant Field Hockey Coach	MWHS
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(3) Extended School Year (ESY) Program-Instructors

Approval is requested to appoint the following individuals as instructors for the Extended School Year (ESY) Program at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for the time periods as presented:

Janet A. Fulmer	July 6, 2010, through July 29, 2010
Dawn L. Getgen	July 6, 2010, through July 29, 2010
Carla A. Hayes-Sauer	July 6, 2010, through July 29, 2010
Carla A. Hayes-Sauer	August 16, 2010, through September 3, 2010
Jenessa L. Heywood	July 6, 2010, through July 29, 2010
Cynthia E. Hetrick	July 6, 2010, through July 29, 2010
Mary F. Kostic	July 6, 2010, through July 29, 2010
Tamie R. Kratzer	July 6, 2010, through July 29, 2010
Gretchen E. Powell	July 6, 2010, through July 29, 2010
Elise N. Wert	July 6, 2010, through July 29, 2010
Debra D. Wilson	July 6, 2010, through July 29, 2010

(4) Extended School Year (ESY) Program-Instructional Assistants

Approval is requested to appoint the following individuals as instructional assistants for the Extended School Year (ESY) Program at their base hourly rate plus an additional increment of \$.50 per hour for the time periods as presented:

Toni M. Brower	July 6, 2010, through July 29, 2010	\$9.09
Dawn L. Gardner	July 6, 2010, through July 29, 2010	\$7.85
Rita D. Graybill	July 6, 2010, through July 29, 2010	\$7.85
Debra S. Greenaway	July 6, 2010, through July 29, 2010	\$10.33
Karyl L. Hoke	July 6, 2010, through July 29, 2010	\$8.16
Stacey L. Hood	July 6, 2010, through July 29, 2010	\$7.85
Lorie J. Nornhold	July 6, 2010, through July 29, 2010	\$10.33
Melissa S. Parker	July 6, 2010, through July 29, 2010	\$7.85
Rebecca L. Parker	July 6, 2010, through July 29, 2010	\$7.55
Crystal F. Portzline	July 6, 2010, through July 29, 2010	\$8.47
Debra L. Reich	July 6, 2010, through July 29, 2010	\$7.85
Tracy J. Snook	July 6, 2010, through July 29, 2010	\$9.71
Dana C. Spade	July 6, 2010, through July 29, 2010	\$7.85
Tammy K. Ulrich	July 6, 2010, through July 29, 2010	\$9.71

(5) Summer Employment

Approval is requested to approve the following individuals at the rates presented for the period of June 7, 2010, through August 13, 2010.

Jillian N. Leitzel	Paint Crew	Supervisor/Painter	\$9.50
Sharon I. Tittle	Paint Crew	Supervisor/Painter	\$9.50
Brooke L. Wagner	Paint Crew	Painter	\$7.25
Jonathan D. Mull	Paint Crew	Painter	\$7.25
Kayla R. Derstein	Paint Crew	Painter	\$7.25
Quinn R. Loudy	Paint Crew	Painter	\$7.25
Brad B. Auman	Maintenance	Assistant	\$7.25
Tyler W. Snook	Maintenance	Assistant	\$7.25
Aprille J. Groff	Custodial	Assistant	\$7.25
Daniel D. Stoutzenberger	Custodial	Assistant	\$7.25
Ian R. Edmiston	Custodial	Assistant	\$7.25
Laura M. Dauberman	Custodial	Assistant	\$7.25
Luke D. Mengle	Custodial	Assistant	\$7.25
Payne A. Wagner	Custodial	Assistant	\$7.25
Sheena L. Sarfine	Custodial	Assistant	\$7.25

d) Additions to Substitute List-Certificated

Approval is requested of the following individuals as certificated substitutes at a rate of \$80.00 per day for the 2009-2010 school year:

<u>Name</u>	<u>Area of Certification</u>
Tracy L. Kuhns	Early Childhood/Elementary
Caitlan M. Lupolt	Elementary

e) Leave of Absence

Approval is requested of the following leave of absence:

Effective: On or about May 17, 2010, through approximately June 2, 2010. **PWP**

f) Resignation

Approval is requested to accept the following resignation:

Dixie L. Musser Part-time cafeteria worker **MWHS**
Effective: June 1, 2010

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh, Moyer & Snook
NO Hoffman
Motion Carried

2. Agreement-Federal Programs and Grants

Mr. Aurand moved and Ms. Kinney seconded a motion to approve the request to enter into an agreement with Diane M. Hallinan to provide services to the District to coordinate Federal Programs and Grants, at a cost of \$25,000.00 for the 2010-2011 school year.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
NO None
Motion Carried

3. Uncompensated Leaves

Mr. Moyer moved and Mr. Aucker seconded a motion to approve the request of the following uncompensated leaves:

- 1.) Effective: May 26, 2010, through May 28, 2010 **ME**
- 2.) Effective: September 7, 2010, through September 10, 2010 **MMS**

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

4. New Position-Subject Area Coordinator: K-12-World Languages

Mr. Aucker moved and Ms. Kinney seconded a motion to approve the request to create the position of Subject Area Coordinator K-12-World Languages for the Midd-West School District for the 2010-2011 school year.

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh & Moyer
 NO Hoffman & Snook
 Motion Carried

5. New Position-School Social Worker

Mr. Aucker moved and Mr. Aurand seconded a motion to approve the request to create the position of School Social Worker for the Midd-West School District for the 2010-2011 school year.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

6. Board Treasurer

President Kroh requested nominations for Board Treasurer of the Midd-West School District for the period of July 1, 2010, through June 30, 2011. Mr. Folk nominated M. Richard Aucker and Mr. Snook nominated Larry E. Moyer.

Mr. Snook moved and Mr. Folk seconded a motion close the nominations for Board Treasurer.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook
 NO None
 Motion Carried

Mr. Aurand moved and Mr. Folk seconded a request to appoint M. Richard Aucker as Board Treasurer of the Midd-West School District for the period of one (1) year, beginning July 1, 2010, through June 30, 2011.

YES Aucker, Aurand, Folk, Kemberling, Kinney, Kroh & Moyer
 NO Hoffman & Snook
 Motion Carried

VIII. Other Items

A Discussion on the Athletic Trainer Position/Contract with Geisinger Health System

Discussion was held regarding the possibility of creating the position of Athletic Trainer as opposed to continuing the contract with Geisinger Health Systems of Danville. Ann Murray explained to the Board that if the position was created, the person hired for that opening could conduct the yearly CPR/First Aid training for the staff, he/she could provide support for the weight training need in the District as well as offer help with regards to sports psychology. The salary would be based on experience; however, it would range between \$39,000 and \$41,000 plus the benefit package. Currently, the trainer that we have through the contract with Geisinger spends the majority of her time in the Midd-West School District during pre-season. The trainer is currently working between 40-50 hours per week within the District; however, the daily hours range from 2-3 hours some days and 10-12 hours during pre-season. Ms. Naugle added that to consider this position for the 2010-2011 school year, there would have to be \$25,000 freed up in the athletic budget which is highly unlikely.

IX. Public Comment

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. Reports

A CSIU

Mr. Timothy E. Folk, District Representative

Mr. Folk announced that the CSIU Directors accepted a two-year \$1,000,000 21st Century Community Learning Center grant for the TIES program (Teens in Innovation Educational Structures). High school students (grades 7-12) in Mount Carmel Area and Shamokin Area school districts will participate in afterschool and summer academic enrichment activities, with emphasis on making informed career and college choices. Mr. Folk said that the Board and Administration should take a look at other possible services that we may be able to provide without the use of the IU. The next meeting is scheduled for Wednesday, June 16, 2010, beginning at 7:30 PM at the CSIU Main Office.

B SUN Area Technical Institute

Mr. Ronald L. Hoffman, District Representative

Mr. Hoffman reported that there was one (1) Midd-West/SUN-Tech student who received an honorable mention for the Union County Poster Contest. He also reported that there were six (6) award winners from Sun-Tech at the Young American Banquet sponsored by the Greater Susquehanna Valley Chamber of Commerce, and that four (4) of the winners were Midd-West students.

C PSBA Liaison

Ms. Susan K. Kinney, District Representative

Ms. Kinney explained that PSBA would be sending a letter to the District reporting on the amount of workshops that were attended by Midd-West Board members. She explained that the District can purchase a value pass that will allow the Board members to share a group plan which includes a substantial discount on the cost of the workshops.

D Buildings & Grounds Committee

Mr. M. Richard Aucker, Chair

Mr. Aucker reported that each Board member received Buildings & Grounds minutes in their packet, and there were two items that the committee recommended on tonight's agenda. Mr. Aurand wished to publically thank the Art Department for the new Central Office sign. The next meeting is scheduled for August 12, 2010, at 4:00 PM at the Central Office.

E Transportation Committee

Mr. Ronald L. Hoffman, Chair

The June 3rd meeting will be cancelled since the last day of school is June 2, 2010.

XI. Information Items**A Dates for Board Members' Calendars**

Date	Time	Event	Location
5/24	7:00 PM	Music Booster Meeting	MWHS
5/24	7:30 PM	Regular Meeting	WSMS
5/25	6:30 PM	MWHS Athletic Awards Program	WSMS
5/25	2:00 PM	Awards Program	WBE
5/26	8:00 AM	8th Grade Awards Assembly	MMS
5/26	9:00 AM	5th & 6th Grade Awards Assembly	WSMS
5/27	8:00 AM	6th & 7th Grade Awards Assembly	MMS
5/27	9:00 AM	7th & 8th Grade Awards Assembly	WSMS
5/28	7:30 PM	MWHS Senior Variety Show	WSMS
5/31		School Closed	All Locations
5/31	9:00 AM	Memorial Day Service-9th-12th Grade Band	MACC
6/2		Last Day of School	All Locations
6/2	7:00 PM	Commencement	MWHS
6/3	6:00 PM	Music in the Park Practice	MMS
6/14	6:30 PM	ACT 34 Public Hearing on ME	MMS
6/14	7:30 PM	Regular Meeting	MMS

XII. Adjournment

There being no further business for the meeting, Mr. Aucker moved and Mr. Hoffman seconded a motion to adjourn.

YES Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, Moyer & Snook

NO None

Motion Carried

Meeting Adjourned at 9:28 PM